



Participant Needs

Assessment of Needs Related to Economic Empowerment Program Participation

Purpose

This resource should be considered for participants who are interested in participating in economic empowerment programming.

Instructions

Use this tool as a conversation guide to understand participant's needs related to program participation. We suggest modifying questions based on your organization's program availability and then reading the discussion questions aloud to participants.

Decide how and when to ask these questions, such as at intake or as a baseline assessment, once goals are identified, and/or to guide a conversation about the supports needed to address barriers to program participation.

Who is this resource for?

This resource is designed for **program staff** to guide discussions with program participants. It may be useful in both crisis intervention and longer-term services.



Sample Questions for Discussion or Open-Ended Written Response

Schedule



Generally, [Program Name] requires [description of participant commitment]. What are your other obligations over the next [time period] that you need to balance in order to participate?

[or]

We have flexible options for participating in [program]. They include [list options]. Can you tell me which option you think would work best for your schedule?

Modality



If offered in person: Our program requires meeting in person during [describe time frame] at [location].

If offered in a hybrid format: The program is also available in a hybrid format, which means [describe program structure].

If offered virtually: Another option is to participate in the program virtually, which means participating online in [describe program structure/expectations of participant commitment].

Sample Questions for Discussion or Open-Ended Written Response

Transportation 	<i>If offered in-person or in a hybrid format:</i> Our program meets on [days/times]. Our program offers [transportations support, as available]. Program participants often use [list transportation options available to get to the location]. Do you have any transportation challenges we should discuss to attend program meetings?
Childcare 	Our program offers [childcare support, as available]. Do you have any childcare needs that limit your ability to participate in program activities?
Language 	We generally use [language(s)] in our program. Can you tell me about your comfort level with spoken [language(s)]? What is your preferred language?
Accessibility 	We are committed to making our program accessible. Can you please share any accessibility needs or accommodations that would support your participation in our program?
Legal History/Needs 	Do you have any legal needs, such as a criminal record related to their victimization, that may impact your ability to work or earn money? Do you have any concerns about your legal history that you need support with to achieve your financial or career goals?